

March Checklist

{Closets}



Week 1 – Linen Closet

- Empty & clean closet
- Explore options for maximizing storage space
- Set limits for common categories
- Sort & declutter contents
- Put KEEP items back using basic organizing principles
- Schedule biannual maintenance appointment

Week 3 – Master Closet

- Empty & clean closet
- Explore options for maximizing storage space
- Sort & declutter contents
- Place out of season clothes in totes and store elsewhere if necessary
- Put KEEP items back using basic organizing principles
- Scheduled biannual maintenance appointment

Week 2 – Coat/Utility Closets

- Empty & clean closet
- Explore options for maximizing storage space
- Sort & declutter contents
- Relocate off-season items if necessary
- Put KEEP items back using basic organizing principles
- Schedule biannual maintenance appointment

Week 4 – Kid's Closets

- Empty & clean closet
- Explore options for maximizing storage space
- Sort & declutter contents
- Remove clothing that's too big and store elsewhere
- Put KEEP items back using basic organizing principles
- Schedule biannual maintenance appointment